

**Southview Band Boosters
Executive Board Meeting
Minutes of August 20, 2018**

Members present: Lisa Marsalek, Russel Rice, Diane Ley, David Burke, Renee Long, Janeen Miller, Stephanie Johnson, Sherie Wernert, Cindy Edwards, Dean Creighton, Cheryl Creighton, Ali Knowles, Amber Wilson

Open: 7:00pm

Minutes: The minutes from the July 20, 2018 meeting were presented. Diane Ley made a motion to approve the minutes. Cheryl Creighton seconded the motion. Motion passed.

Treasurer's Report:

Account Balances:

Main Account:	\$57,965.41
Secondary Account:	\$ 366.70
Total Assets:	\$58,332.11

Presentation of Bills since June 27, 2018:

Main Account

<u>To:</u>	<u>Amount:</u>	<u>Purpose:</u>
BGSU	\$30,940.00	Band Camp Expense
David Burke	\$35.77	Postage & Envelopes
Sylvan Cleaners	\$584.61	Dry Cleaning Band Pants
Tenable Protective Services	\$658.57	Night Security @ Band Camp
Janeen Miller	\$62.55	NCR Paper, Ink, Labels, Copy Paper
Alison Knowles	\$251.81	Squad Leader Training Meals
Welch's Golf Carts	\$830.00	Golf Cart Rental for Band Camp
Wilkinson Imprinted Sportswear	\$233.68	Squad Leader T-Shirts Sylvan Cleaners
Joshua Billnitzer	\$250.00	Band Camp Staff
Jeremy Gdaniec	\$250.00	Band Camp Staff
Zach Karpuszk	\$250.00	Band Camp Staff
David Abbuhl	\$250.00	Band Camp Staff
Tyler Treacy	\$250.00	Band Camp Staff
Kelly Wehl	\$250.00	Band Camp Staff
Christopher Collins	\$250.00	Band Camp Staff
Jeff Knowles	\$250.00	Band Camp Staff
Russ Rice	\$208.29	Ice Cream Social Supplies
Carmella Gulick	\$99.00	Sec. of State Registration Fee
PTS	\$190.20	Repair Yamaha Keyboard

- Stephanie Johnson made a motion to approve the treasurer's report. Janeen Miller seconded the motion. Motion passed.

- Cindy has collected fees from all but about 25 people, which is comparable to years past. Collecting during Cougar Kick-off was very helpful for this.
- The Car wash made around \$1500.
- Cindy is working on streamlining all of the spreadsheets into one place. They will be in one Google Doc to make it easier to pass down.

Divisions:

President:

- Around the time of band camp, Mike reached out to Lisa, saying he has a few more things for her.

Volunteers:

- Friday's game looks really good for volunteers, even though a few more in the concession stands wouldn't hurt. Can't imagine the Millington entourage to be very populated. Chaperones can be called upon during 3rd quarter if extra help is needed.
- Tag Day, however, is very underwhelming. We need 40 drivers and are short a few. David will send out an email to help recruit more parents.
- Never had this amount of support during the beginning of the year, so Renee is very relaxed.
- The Defiance Band Show is on September 15th. The kids' report time is 3:30 and we'll be back around 10:30. We'll need the typical number of chaperones, and dinner is provided.
- The cougar heads: we have a sheet of potentially interested parents we acquired during Cougar Kick-Off, we just need to find it.

Uniforms:

- T-shirts and polos have come in and are mostly sorted already. Asking for help from students to file away into their cubbies. Dinkles have not arrived yet, praying they arrive as soon as possible. They were supposedly on the way as of last week.
- Fittings went well and the new style worked out. We used stations: 2 parents did pants, 2 more did jackets, more parents helped teach kids how to hang up uniforms, showed the kids their cubbies, and there was minimal grumbling from both ends.
- Maxine contacted Janeen about selling the old flag line uniforms via a website. This would be helpful to get some money back. We are also talking about grabbing one uniform from each of the three sets to make a teddy bear to sell in the Hoopla. More details in the future.

Concessions:

- "We're pretty much about 75% stocked up and good."
- Chicken strips and potato wedges are on the menu. This is an exciting change and we have the Cougar club to thank for really helping out.
- Sherie is going to make a sign.
- Just a couple finance things just need to be worked out right after meeting.
- We should be good with this number of volunteers considering a rush isn't expected at this first game. Additionally, we went lean on things that will spoil and way overstocked on things that could last a whole season.

- In the future, we could put up the game's dress-up them on the Sign-Up Genius to encourage the volunteers to join in! Since school hasn't started, hence no announcements, we can't do that this week. The staff will all be wearing orange.

Fundraising:

- Upcoming Restaurant Nights
 - August 28 - Zoup
 - September 3 - Marco's (1st Monday of each month!)
 - September 25 - Chipotle
 - Potentially a Handel's Day on September 5th. Supposed to have two for the year, but hasn't heard if Dana was able to sort that out yet.
- Discount Cards - Diane has them. Each Family needs to sell at least 3 so they can get \$5 per card profit. Each Friday, Diane will fulfill the orders.
- Mattress Sale is on November 10th. We have many, many fliers for it. We can give them out during the game at concessions, and at Open House in stacks of 5. The Junior Highs should be contacted about getting fliers over there, too. And they look like pizza toppers, so would contacting pizza places in the area be out of the question to have these stuck to the boxes?
- Holiday Hoopla
 - We have two \$100 sponsors, and a lead on a "Kid's Area" Sponsor. Kindercare will likely pay at the end of the month.
 - Almost done with the requests; hopefully will be done with those by September.
 - Lots of donations have been coming in!
 - I will need someone to help pick up donations and make phone calls, if possible.
 - Billboard: we have the opportunity to get up to three billboards for the month before the event for \$125 each (for the artwork itself); usually around \$600 each. We talked about it, and just decided on one billboard.
 - Kid's Area: we could get the Winter Sisters (Anna and Else from Frozen, but we'd get (c) blasted if we said that) for \$150 an hour - which is 50% off mind you. Should we use some sponsorship money to cover that or do we dispense of it? I know when we had them two years ago, it brought a LOT of people in, but we weren't charged that year. We talked a bit more about it during the meeting and we are probably going to hold off on them for now. \$150 an hour is a little ridiculous, so we talked about finding costumes the kids could wear? Janeen had an idea she will look into.
- Cindy found updated order form and the Cougarheads were inventoried. Knowles has it, and will make it into one spreadsheet as well as share with according members. Renee is going to sell them Friday, and Cindy needs a few for now to order more. Dean said last year's income from the Cougarheads was \$1564 and the money spent to order was only \$333. Renee is going to stop by before the office is closed on Friday to pick them up, and for now, she'll take them.
- A point mentioned: people would be more willing to fundraise when the parents know about how much they are earning for their kids. We could give out a half sheet at varying point of the year, detailing how much money has been earned for each student.
- Also, we don't hand out cards immediately like other teams do because we don't want anyone to yolk the cards without paying for them. For every \$10 Diane gets, she passes that many cards out to the students on Fridays. Janeen has a sort of order form written up for her own convenience, so that can be sent out to everyone if that'll make it easier.

- Do we have tables and a canopy for the game? There is a canopy out by the concessions area. Renee owns a green one. Diane has folding tables that she will very profusely label as hers. Custodians will just leave equipment out for us to take, but it's totally possible someone else just takes it first to use.
- Are we doing Chuck-A-Puck or the National Anthem at a Walleye Game this year? Ali says it is yet to be decided.
- Also, Ali left a voicemail with the people who contacted us about the trailer, waiting to hear back.

Events:

- Making sure we have everything we need for Tag Day. Another email for drivers will be sent out, everything is sorted and ready to go, and we're doing groups tomorrow.

Communications:

- I have gotten a new laptop.
- *Friendly reminder that all parents are welcome to each of these meetings. They are held in the Southview Band Room at 7pm and the next one is on September 17th.*

Old Business:

- The parent meeting immediately following the last boosters meeting went well.
- We can wait until next summer to renew the mass postage account. There truly isn't that much left to send that we don't already have postage for.

New Business:

- Kroger provides us with a quarterly check and the password, etc. for the PayPal account will be given to Dean so we can transfer that money to us.

Directors:

- Volunteers forms have been sent to all of the booster execs, but it seems that no one has gotten them. Check spam folders, but Ali will probably just resend them all. These are all of the sheets in alphabetical order.
- September 5th, we're going to try recruiting in a new fashion. 8th graders will be coming to Southview for lunch with the Squad Leaders and they will be able to rehearse as well. This is a great opportunity as it gets the kids in the school and associated with band leaders. We will need a chaperone to facilitate that. About 10:30 to like 11:30, if Ali's and Casey Vens' scheduled don't dramatically change.
- Got an email from Kroger today and they have reorganized their community rewards system and we have a new account number. Diane is on top of it, though, and has already updated the website.
- Open House is August 27 at 7 and the band will only get to see parents for about 20 minutes. The directors will talk first and the boosters will plug fundraising and volunteering with the remaining time. Lastly, they'll talk about what positions need to be filled next year, and how Uniforms will likely be reworked to have three heads responsible instead of just one.
- Passed around a flier about a polo shirt, the more ordered, the cheaper it is. There are men's sizes, too. It has white whispies and a cougar head.

- Asking about other apparel, orders are not due until the 28th, long sleeve and dry fit options and etc. If the students have a band logo, they can wear it under their uniforms. Halftime is our time artwork will be in the athletics newsletter with the picture we just took.
- I think the morale is a lot higher and we're just feeling our way through this: looking up for the school year.

A motion was made by Ali Knowles to adjourn the meeting. The motion was seconded by Amber Wilson. The motion passed and the meeting was adjourned at 7:51pm.