

**Southview Band Boosters
Executive Board Meeting
Minutes of September 17, 2018**

Members present: Russ Rice, Diane Ley, Janeen Miller, David Burke, Renee Long, Stephanie Johnson, Sherie Wernert, Cindy Edwards, Dan Cannon, Dean Creighton, Cheryl Creighton, Amber Wilson

Open: 7:10pm

Minutes: The minutes from the August 20, 2018 meeting were presented. Diane Ley made a motion to approve the minutes. Stephanie Johnson seconded the motion. Motion passed.

Treasurer's Report:

Account Balances:

Main Account:	\$70,406.24
Secondary Account:	\$ 262.70
Total Assets:	\$70,772.94

Presentation of Bills since August 20, 2018:

Main Account

<u>To:</u>	<u>Amount:</u>	<u>Purpose:</u>
Janeen Miller	\$5.44	Band Camp Supplies
Midwest Band Associates	\$134.32	Uniform Cords
A & T Fundraising	\$1,500.00	Discount Cards
Stephanie Johnson	\$2,000.00	Concession Seed Money 8/24
Stephanie Johnson	\$609.56	Concession Supplies 8/24
Stephanie Johnson	\$2,000.00	Concession Seed Money 9/7
Stephanie Johnson	\$753.19	Concessions Supplies 9/7
C & L Sanitation	\$149.82	Porta Pot – Band Camp
Wilkinson Imprinted Sportswear	\$1,275.91	Band Polos & T-shirts
Wilkinson Imprinted Sportswear	\$8.00	Embroidery on Berets
Mary Bonfiglio	\$102.49	Car Wash Supplies
Ali Mears	\$52.75	4 Flags for Flag Batons
Diane Ley	\$20.00	Holiday Hoopla Postage
Wilkinson Imprinted Sportswear	\$513.00	Director's Polos
Wilkinson Imprinted Sportswear	\$236.06	Junior High Night T-shirts
Fast Signs	\$342.40	Cougar Heads & Lines
Banding Together LLC	\$1,470.51	Gloves & Shoes
Banding Together LLC	\$71.88	Shoes
Russ Rice	\$16.60	1 st Aid Supplies
Pepsi	\$260.32	Pop for 8/24/18 Less \$15.76 Credit
Pepsi	\$687.60	Pop, Gatorade & Water for 8/24/18
Pepsi	\$1,129.56	Pop, Gatorade & Water for 9/7/18
BGSU	\$2,843.02	Final Band Camp Payment
Maxine Clum	\$104.00	Auxiliary Jacket & Embroidery

- Cindy Edwards made a motion to approve the treasurer's report. Stephanie Johnson seconded the motion. Motion passed.
- An announcement to the kids will be made about selling Discount cards. If we can sell 300, we get \$500.
- The seed money for the Concessions Stand being \$2000 a week seems to be working well.
- Final money earned from Tag Day is around \$9500 now as of now, but we're not done collecting or counting.
- Communicating Student Account funds with parents:
- We want to start informing families about how much the student account holds so they know to apply that money to field trips and expenses and such.
- Diane, Dean, and Cindy will get together and figure out which fundraised funds go where and create totals for each family, or however they are going to do it.
- This will be done after the Holiday Hoopla, likely in January.
- The difficult thing is letting the parents know as it is extremely tedious to email each individual. Ali has a website she uses to send mass emails that change only minor parts when they go to the individual address. Amber will talk to her about that tomorrow.
- What if the student graduates and didn't use the money? It will either go to the account of a younger sibling, or go into the scholarship fund.
- Cindy doesn't have very many fees still outstanding, so any students with arrangements made all got letters, and the actual outstanding fees are pretty small.

Divisions:

President:

- We hope that all executive board members of graduating seniors to have complete descriptions of their jobs that can be read or given to anyone interested.

Volunteers:

- We are in good shape for volunteers so far, still the most comforting time she's had. Can only hope everyone continues to step up for the big stuff since they're stepping up now.
- For the concession stand volunteers, showing up at 6 would be very beneficial, but if you have trouble making it at 6, just let Stephanie or Sherie know beforehand.

Uniforms:

- He uniforms look great, sharp, and having new jackets make the weekly fixes and cleanings that much more bearable.
- Hat straps are breaking frequently. We've ordered ten, and at \$3-4 apiece, it can get pretty expensive. However, since the hats are rather old, they'd need to be replaced soon anyway. We said that 30 would be a worthwhile investment.
- Fitting for concert season is going to be a bit tricky. The original company we used has changed ownership and that part of the company has been disbanded. So, Janeen has been looking around. It is possible to make very similar dresses from home, and looking into another company could work. Apparently, Dan Wilson found very similar dresses for \$50 from a place

called the Southeastern Company. The deadline for having these dresses is December 6th, which means we might have to order these within the next two weeks.

- Additionally, fittings are difficult. They might have to be after hours or on the weekend.

Concessions:

- A lot of things have been talked about already. Still running pretty smoothly. Any suggestions are welcome.
- We talked about having a second stand for drinks like Larry used to do. We'll see how a big game like Springfield goes, then decide from there.

Fundraising:

- Upcoming Restaurant Nights
 - September 25 - Chipotle
 - October 1 - Marco's (1st Monday of each month!)
 - October 7 - City Barbecue
- Diane has the Discount Cards. Each family needs to sell at least 3 so they can get \$5 per card profit. Each Friday, Diane will fulfill the orders (except she won't be there this Friday. Ali can still do it).
- The Mattress Sale is on November 10th. We have a whole lot of fliers to pass out, we can send save the dates, etc. One or two fliers can be given to everyone in band, get it on local business' publicity boards, put a flier in the concert program, etc. Diane will email the mattress sellers about getting a video from them explaining their sale. The kids should get around \$25 into their student account for each mattress sold.
- Holiday Hoopla currently has \$1,400 in sponsors (Big thanks to Rettig), and Diane will start uploading stuff tonight. Take pictures of everything! Save the date fliers and candies will be prepared for the Fall Festival Parade. We have also heard back about the costumes – apparently Olaf has died. Regardless, we could rent our own costumes, or even go more general with the Disney characters.
- Sell more discount cards. Amber will put up a visual reminder for the kids. We are about halfway there on the sales, so we need to sell about 150 more.

Events:

- More details for the Hoopla are being worked out.
- There are further postcards to send out.

Communications:

- I am caught up as far as I knew with the (non-Tag Day) Thank-You letters, but I now have access to all of the new ones since those. The Google Drive file has now been shared with myself, Dean, and Cindy, so we can all have access to it.
- *Friendly reminder that all parents are welcome to each of these meetings. They are held in the Southview Band Room at 7pm and the next one is on October 15th.*

Old Business:

- The cougar head shipment came in and everything is inventoried.

New Business:

- Lisa and David are planning on looking at the bylaws in depth and changing some things.
- An example would be changing all of the positions titles from Vice President to Chair.

Directors:

- Ali and Amber has been talking about scheduling a Chicago meeting and the best ideas would be to have it an hour before the next Boosters Meeting on October 15th.
- Amber made notes on what to look into.

A motion was made by Amber Wilson to adjourn the meeting. The motion was seconded by Stephanie Johnson. The motion passed and the meeting was adjourned at 8:21pm.